



## EXETER ROWING CLUB

Est 1864

**Exeter Rowing Club Ltd**

**Minutes**

**Club Committee Meeting**

**Exe Watersports Committee Room**

**Thursday November 14<sup>th</sup> 2019, 6.30pm**

<b>1</b>	<b>Attendees:</b> Joe O'Connor, Stephen Gibson, Alison Webber, Kevin Dentith, Paul Wilson, Susan Brooks
<b>2</b>	<b>Apologies:</b> Liz Bonfield, Helen Fuller, Marcus Allen, Veena Phull, Sue O'Connor
<b>3</b>	<b>Acceptance of minutes of previous meeting:</b> Minutes of the meeting held on October 1 <sup>st</sup> were accepted as a correct record.
<b>4</b>	<b>Matters arising &amp; actions: PW</b> See Actions sheet.
<b>5</b>	<b>Secretary: SB</b> Requested that prior to meetings reports are circulated so that matters can be digested prior to discussion at the meeting.
<b>6</b>	<b>Captain: JOC</b> Joe has been considering further improvements to communicating with members. Also some changes to make rowing meetings more effective and give all members opportunities to contribute. The members' area can be used to involve members in discussions related to topics under discussion at meetings. Following meetings JOC will post agenda items for the next meeting so that members can discuss and forward their views to their squad rep. Reps can then attend meetings with a knowledge base gained from their members. This will ensure that the rep represents their squad's view. Boat and equipment purchasing policy needs the views of members to be clear. The use of online forums was discussed. SG set up a discussion forum in the members' area. JOC will provide discussion points prior to the next rowing meeting. All meetings should have input based on a framework of information.  Adult membership has dropped over the summer. Joe said he had to focus on getting the junior squad structure in place so could not deal



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	<p>with this at the time so the past few months have focussed on getting new adult members. This has been successful for the Club squad and so adult numbers are nearing last year's numbers.</p> <p>The Senior men's and women's squads have few members in them at the moment and need someone who has the time and commitment to push to develop these squads. JOC will work with the current members and interested members to see how this can be progressed.</p> <p>JOC has recently run two two-day Learn to Row courses. These have had small numbers but proved easy to run and effective. Two further courses are scheduled for the spring with 8 max on each course. The take up from L2R has been into the Club squad.</p> <p>KD reminded all that the rowing and club committees are able to invite people to attend meetings to put forward their point of view.</p>
<p><b>7</b></p>	<p><b>Squad reps: RM, FW, LC, JR</b> No reports received.</p> <p><b>HF by email</b> requested that junior coaches need to inform her of entries and boat allocation ahead of events to allow some sort of coordination in the event of an athlete being ill and a backup plan being put in place (instance re Totnes explained) Helen says she has no rowing knowledge but can organise this kind of hiccup if kept informed.</p> <p>The juniors are getting together at The Mill on the Exe on Tuesday 17<sup>th</sup> December (50 people). This seemed to be the most popular date and hopefully will be well attended. Helen will send out the information to all, including coaches.</p>
<p><b>8</b></p>	<p><b>Treasurer: SG</b> Apologies that the accounts for last month are incomplete. Focus has been on preparations for the General Meeting regarding changes in the Club's Articles to allow the Club to gain CASC status. 75% of members must attend or send proxy votes and of those 75% must agree the changes.</p> <p>A large number of members have not yet opened the emails regarding CASC. SG to produce register based on this information and voting papers and target those members yet to respond. Reminder emails will be sent. SOC to confirm current membership list to ensure that only Club members vote at the meeting.</p>
<p><b>9</b></p>	<p><b>Membership: JOC</b> Membership numbers dropped over the summer but with a renewed focus and three adult Learn to Row courses completed overall numbers have nearly recovered to last year's levels. We will look at how we can promote Senior Men and Senior Women squads. SB to mail SOC to request numbers in age group categories for a development plan.</p>



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<b>10</b>	<p><b>Welfare: MA</b> One outstanding issue nearing completion.</p>
<b>11</b>	<p><b>Volunteer: EB by email</b> Please can squad reps encourage their members to volunteer for the Head Race? I so far have 15 names on the volunteer list. However 14 of them are parents of juniors and depending on which juniors will be racing this number may change as we can't ask parents to help if their children are not involved on the day. A special mention must go to Hannah Palfrey from the Club squad who is the only adult rower volunteer so far, although I have had 3 responses from the Off Peak squad apologising for not being able to help. I'm aware that squads will be racing but it would be really great if we can encourage more adult rowers to help out before or after the divisions so we're not totally reliant on parents. A couple of hours on the food stall would be so helpful. Thank you.</p> <p>KD has twelve marshalls on his marshalling list. He will mail this to Liz for name comparisons.</p>
<b>12</b>	<p><b>Fundraising: AW</b> Fundraisers (AW, AC, VP) are meeting monthly to discuss both fundraising and potential Sponsorship. A development plan is needed to show potential sponsors. Christmas Wreath making is booked on Wednesday 11<sup>th</sup> December, 6pm Easter – event to be finalised Awards Dinner WEARA Boatloading nights – food is to be served – aiming to add to Club funds. A potential purchasing list will be needed and can be added to following suggestions from committee. Members do need to be aware of what Club money is being spent on. Funding would be available if membership fees were doubled OR members could support a variety of fun fundraising events. PW – new funding potentially available from the City Council. This new pot requires an on-line process and requires investigation. Fund raising target over three years will be for £15 000. Committee agreed that this should be used a replacement truck. This is an essential for those who compete but also for transporting boats for repair and equipment to our own events which are our main fund raisers.</p>
<b>13</b>	<p><b>Sponsorship: VP-</b> included in item 12</p>
<b>14</b>	<p><b>Website: JT</b> The members' area is on the Club website. Login is as for MembershipWorks.</p>
<b>15</b>	<p><b>Social:</b> Christmas get together follows the Winter Head Race on 7<sup>th</sup> December.</p>



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	<p>Food, live music and bar for all club members. Full details on Fb.</p>
<p><b>16</b></p>	<p><b>Winter Head race: KD</b>          KD to send management plan to SB for reference and archive.          Meeting with volunteers- date tbc          The weed is still a problem. Justin Smallwood is monitoring the situation but currently the race stretch is unrowable.          Monday 2<sup>nd</sup> December – the situation will be reviewed. Crews will be notified if the event cannot be run.          Pontoon will not be moved prior to this, or charged for so will not be a cost if cancellation is needed.          Medals – KD working on March figures.          PW suggested buying 500, as they aren't dated. (Only 3 left from last event.)          Supplier Liskeard Trophies          Marshalls – short of 4 as they have not yet committed.          Marshall list to be sent to LB.          SOC – will purchase the food for BBQ (Bacon rolls and burgers) and has volunteered to help up to the start of the second division. ((Needs to leave at this point to organise the Christmas Party) LB aware.          Volunteer needed to organise cakes etc. if they are required.          Spring Head date decided as March 14<sup>th</sup>. SB to inform David Biddulph (and Ian D).</p>
<p><b>17</b></p>	<p><b>AOB:</b>  <b>WEARA:</b>          PW contacting finance committee via Bob.          SB to email NOMs for AGM to Club and Rowing committee and to SG for inclusion on forum?  <b>JUNIORS:</b>          AW asked if a safety check list could be devised to ensure that juniors were appropriately dressed, hair tied back, hi viz etc. before going on the water. RowSafe guidance should be followed by all. Parents could check these leaving coaches to deal with boats, crews and coaching.  <b>TRAILERS:</b> Colin Acton had requested that our trailers were moved before craning on 23<sup>rd</sup> November.          SG pointed out that we pay for our large trailer all year round so they really can't ask us to move it. He was not aware that we had two trailers in the boat storage area.          JOC - RM is working on a list of boats which could be sold, scrapped or put in storage.          Boat storage needs to be rationalised.          SB the rack was built to accommodate fours but with the boat moored at the end of the rack it became impractical. PW will mention the position of the mooring when he meets CA.          AW offered to store boats which needed to go off site to free up space on site. Is NW's storage still available?          PW meeting with Colin w/c 24.11</p>



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<b>18</b>	<b>Dates of future meetings:</b> GM: November 21 <sup>st</sup> Rowing meeting: December 3 <sup>rd</sup> Committee meeting: December 19 <sup>th</sup> Board Meeting: February 13 <sup>th</sup> Regatta washup meeting: tbc
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